

COM.IT.ES December Monthly Meeting – Monday 7th December 6:15pm
Italian Centre 262 Carrington St Adelaide

1. Welcome & Apologies

Present: Mark Quaglia, Christian Verdicchio, Martina Matta, Gianna Vorrasi, Angelo Fantasia, Alessandro Ragazzo

Apologies: Andrea Ramon, Antonio Rosato, Mario Romaldi, Marinella Marmo, Alessandro Vecchiarelli, Angela Scarino, Michael Donato, Tony Piccolo

2. Conflict of Interest

None to Report

3. Confirmation of the agenda

New Item

Antonio Dottore resignation email dated 7th December 2015 and tabled.

Acceptance of Resignation

- Martina Matta moved, Angelo Fantasia seconds, and is carried.
- ACTION: Mark Quaglia to send letter of thanks to Antonio for his hard work and contribution over the year.

4. Confirmation of Minutes

4.1.1 September minutes tabled with amendments.

- Moved by Christian Verdicchio, Seconded by Angelo Fantasia and is carried.

4.1.2 October minutes tabled with amendments and Com.it.es lease proposal to SAIA.

- Moved by Martina Matta, Seconded by Gianna Vorrasi and is carried.

4.1.3 November minutes with Inter Com.it.es agenda attachment tabled.

- Moved by Gianna Vorrasi, Seconded by Angelo Fantasia and carried.

5. Appointment of Executive Position and Treasurer

5.1.1 Appointment of Executive Member

- As discussed at the last meeting it was resolved that a nomination for an executive member will take place, with the future treasurer to be appointed later on potentially through a new co-optee position or current member of Com.It.Es.
- Nomination received by Martina Matta, seconded by Angelo Fantasia and carried.
- Martina Matta is now an Executive member of Com.it.es

5.1.2 Treasurer

- No nominations received and will be postponed for next meeting in February.

6. Reports

6.1.1 President's Report – Mark Quaglia

- Submitted and tabled (attached)
 - o Campania Club
 - As decided at the November Com.It.es meeting, Mark was to contact Luisa Greco, the President of the Campania Club, to discuss certain matters that were raised in a letter she wrote to Com.It.Es (to the Com.It.Es President in early November). The specific matters raised in that letter concerned a table and chairs which were the property of Com.it.Es and which for some years had been housed in the Campania Club, and, matters concerning a possible rental arrangement between the past Com.It.Es and the Campania Club. Mark met with Luisa Greco, and explained to her the decision that Com.It.Es had taken in relation to the requests she had made in that letter. As Mark discussed with Luisa Greco, our committee decided that it was happy to donate the table and chairs to the Campania Club, but, that this “new” Com.It.Es did not owe the Campania Club any money for rent.

- ACTION: Mark to send a letter to Luisa Greco outlining our committee's decision. (Letter Attached)

- **Italian Chamber of Commerce**
 - Mark was approached by Don Totino to discuss the possibility of establishing of a new chamber of commerce and industry in Adelaide, and whether Com.it.es could play a part in facilitating the initiation of such an initiative.
 - Whilst in Canberra for Inter Com.it.es the Ambassador spoke to Mark about his desire for this initiative to proceed and for Com.it.es to assist in driving this project in South Australia.
 - Mark, at this December meeting sought approval from the committee to ask Ambassador for more information about this whole initiative.
 - Christian Verdicchio moved a motion for Mark to contact the Ambassador so as to be able to have a better understanding what role Com.It.Es can play in this proposed initiative. The motion was seconded by Martina Matta and accepted by all.
 - ACTION: Mark Quaglia to contact Ambassador on this matter - and report back to the committee for further discussion.

Angelo Fantasia moves to accept President's Report, seconded by Martina Matta and carried.

6.1.2 Secretary – Christian Verdicchio

- All postage addresses have been updated now and will be used for future invitations.
- Correspondence in/out (tabled)

- Letter of Offer received by SAIA 26/11/15
 - Sub-lease to be provided once final lease agreement completed by SAIA. Com.it.es, Co.as.it and Dante Alighieri to pay a small fee to complete a sub-lease agreement as this is standard practice.
- SAIA rental invoice for 2016 received 4/12/15

Angelo Fantasia moves to accept secretary's report, seconded by Alessandro Ragazzo and carried.

6.1.3 Treasurer – TBA

- Christian Verdicchio provided a report. (Bank Statement Tabled)
 - Cheques tabled
 - Keen office furniture \$450 deposit for office table, money to be re-imbursed by Dante and Co.as.it prior to Christmas
 - SA Commercial blinds \$350 deposit for blinds
 - Presidents expenses to Inter Com.it.es CAP 3106
 - Flights
 - Accommodation
 - Currently \$6,174.25 in bank account up until 30th November
 - Withdrawal of \$102.48 for Insurance premium – direct debit

Angelo Fantasia moves to accept treasurer report, seconded by Gianna Vorrasi and carried.

7. Website Update – Martina Matta

- Two quotes tabled for website
 - Winson Wang \$4,200 + \$400 for re-design of logo and branding
 - Pixel express \$4,200-\$4,800 with re-design and branding not included

- In comparing the 2 quotes - Martina stated that Winson Wang is local business and has shown significant interest in wanting to the work. Also, Martina stated that Winson Wang is willing to give more assistance towards assisting us in the completion of our web-site project compared to Pixel express.
- The website domain and hosting will be controlled and owned by Com.it.es with Winson Wang able to maintain running of website for the first year included in the start up with a small pre-paid fee for further years at Com.it.es discretion. Com.it.es can also update website and is easy to access and utilise.
- Christian Verdicchio moves a motion to accept Winson Wang tabled quote to begin works on the website with the payment of a 30% deposit and the remainder paid at completion of the work. Alessandro Ragazzo seconded and is carried.
- ACTION: Martina Matta to initiate the website and report back to President and Secretary for payment of deposit once invoiced.

8. Office and Official Launch event update – Christian Verdicchio

- Signage – Design of window signage tabled for viewing and input (attached)
- Logo and Name – Christian Verdicchio moves a motion that Com.it.es Adelaide be changed to Com.it.es South Australia with the new branding and promotion of Com.It.Es to be changed forthwith. Angelo Fantasia Seconded and is carried.
ACTION: Christian to get the designs of the logo updated and report back to committee for approval and input via email in order to allow for signage to be completed prior to Christmas.
ACTION: Email to be changed to info@comitessa.org.au, website www.comitessa.org.au

- Official welcome of the new Consul – dott.ssa Roberta Ronzitti and Official Opening of the Com.It.Es /COASIT/Dante offices- Thursday 4th of February at the Italian Centre main hall 6:30-7:30pm
 - The committee concluded that the Communications and Public Relations Sub-Committee in conjunction with the Executive would look into the organising of the Function, with the SA Italian Association a potential co-host and to assist with the event.
 - The Public Relations sub-committee will discuss/plan the function and devise the need for potential sponsors if required and liaise with the executive committee over Christmas and new year period.
 - Although there would be no Com.It.Es committee meeting in January – the committee will be kept informed on this event.

9. Consular Report – TBA

No Report

10. Proposal of meeting dates for 2016 calendar year

- First Monday of every month starting from February 1st 2016 (no meeting in January)
- 6:15pm start time for meetings

Moved Alessandro Ragazzo and seconded by Martina Matta and carried

11. Other business

- Gianna Vorrasi met with Women's Tour Down Under Co-ordinator Kimberly Conte regarding the arrival of an Italian women's cycling team coming to Adelaide in early-January for the 4-day event.
- Gianna will discuss with Kimberly more about what exactly they would like from Com.it.es and will report back to the executive committee in due
- course about a possible proposal.

Meeting Close 7:50pm

Next meeting Monday 1st February 6:15pm at the Com.It.Es Office 262a Carrington St

Signed by:

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Mark Quaglia - President

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Christian Verdicchio - Vice President & Secretary